Republic of the Philippines
PUBLIC ATTORNEY'S OFFICE
Tanggapan ng Mananangol Pambayan
DOJ Agencies Building, NIA Road corner East Avenue, 1104 Quezon City
Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

PAO BIDS AND AWARDS COMMITTEE (PBAC)

EXCERPTS FROM THE MINUTES OF THE MEETING OF THE PAO BIDS AND AWARDS COMMITTEE (PBAC) DATED 13 APRIL 2023 **RE: CONSIDERATION OF PURCHASE REQUEST FOR THE NEGOTIATED PROCUREMENT UNDER EMERGENCY CASES OF 4,000 REAMS OF COPY PAPER AS SPECIFIED UNDER PURCHASE REQUEST NO. 336-04-2023**, AT THE PAO CENTRAL OFFICE, VIA ZOOM VIDEO CALL MEETING

RESOLUTION

RECOMMENDING THE PROCUREMENT OF FOUR THOUSAND (4,000) REAMS OF COPY PAPER (8.5" x 13", 80gsm) FOR THE PAO-CENTRAL OFFICE-SUPPLY SECTION, AS SPECIFIED UNDER PURCHASE REQUEST NO. 336-04-2023, THRU NEGOTIATED PROCUREMENT UNDER EMERGENCY CASES IN ACCORDANCE WITH SECTION 53.2 IN RELATION TO ANNEX "H", NO. V, SUBSECTION (D)2-1(iiia) OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184 AND THE DELEGATION OF THE CONDUCTION OF NEGOTATION AND PROCUREMENT TO THE PAO-SUPPLY SECTION IN ACCORDANCE WITH ANNEX "H," NO. IV, SUBSECTION (J) OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184 WITH RECOMMENDATION TO REVISE THE ANNUAL PROCUREMENT PLAN TO COVER AND INCLUDE THE SUBJECT EMERGENCY PROCUREMENT

WHEREAS, the Public Attorney's Office (PAO) is committed to adhere to the State's Policy of securing and maintaining the trust and confidence of every Filipino, by upholding transparency, good governance and anti-corruption measures;

WHEREAS, PAO-Supply Section sent a letter certification[1] with supporting documents to the PBAC and Head of the Procuring Entity (HoPE) informing and requesting the need for immediate emergency procurement of additional copy papers citing the significant increase of PAO clients, particularly in the Special Appealed Cases Service (SACS) for Luzon, together with the increase in the Dengvaxia-clients and cases involving Persons Deprived with Liberty (PDL) for the nationwide jail decongestion directive by the Department of Justice;

WHEREAS, in view of the confirmation of the exigency and immediacy of the need for additional supply of copy papers, it has become apparent that the immediate procurement of the said items are deemed imperative to restore the continuous the vital functions and legal mandate of the PAO

WHEREAS, there is an approved budget for the contract of the subject procurement with a the total amount of Nine Hundred Twenty Thousand Pesos (P920,000.00)[2];

WHEREAS, since the pursuit of a competitive bidding will result in the award of the contract only after the lapse of one hundred twenty (120) days from the start of the procurement process, said period may not be responsive to the immediate need of the Office;

WHEREAS, considering the aforementioned facts and documents evaluated by this committee, BAC Member Atty. Ronald Macorol, moved to immediately undertake procurement of the much needed copy papers as specified in detail in PR No 336-04-2023 through Negotiated Procurement under Emergency Cases in accordance with Section 53.2 in relation to annex "H" No. V Subsection (D)2-a(iii-a) of the IRR of RA 9184, and to delegate its procurement and award of contract to the PAO-Supply Section in accordance with Annex "H" No. IV, Subsection (J) of the IRR of RA 9184, with further recommendation to the Head of

[1] PAO-Administrative Service, Supply Section letter dated 13 April 2023
[2] Approved Budget for the Contract from the Financial Planning and Management Service

Procurement Entity to revise the Annual Procurement Plan to cover and include the subject emergency procurement, duly seconded by BAC Member Dir. Marilyn Boongaling;

NOW THEREFORE, WE, the Members of the PAO Bids and Awards Committee (PBAC), by virtue of the powers vested on Us by Law, after duly considering the recommendations of the Technical Working Group (TWG), **HEREBY RESOLVE TO RECOMMEND TO THE HEAD OF THE PROCURING ENTITY (HoPE) THE PROCUREMENT OF FOUR THOUSAND (4,000) REAMS OF COPY PAPER (8.5" x 13", 80gsm) FOR THE PAO-CENTRAL OFFICE-SUPPLY SECTION, AS SPECIFIED UNDER PURCHASE REQUEST NO. 336-04-2023, THRU NEGOTIATED PROCUREMENT UNDER EMERGENCY CASES IN ACCORDANCE WITH SECTION 53.2 IN RELATION TO ANNEX "H", NO. V, SUBSECTION (D)2-1(iiia) OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184 AND THE DELEGATION OF ITS NEGOTIATION AND PROCUREMENT TO THE PAO-SUPPLY SECTION IN ACCORDANCE WITH ANNEX "H," NO. IV, SUBSECTION (J) OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184 WITH RECOMMENDATION TO THE HoPE TO REVISE THE ANNUAL PROCUREMENT PLAN TO COVER AND INCLUDE THE SUBJECT EMERGENCY PROCUREMENT**

APPROVED this 13th day of April 2023 at the Public Attorney's Office (PAO) Central Office, 5th Floor DOJ Agencies Building, NIA Road corner East Avenue, Diliman, (1104) Quezon City, Philippines thru Zoom Video Conference.

ATTY. RONALD R. MACOROL
Public Attorney IV
Member, PBAC
Officer-In-Charge
Special Appealed Cases Unit

ATTY. MARLON BUAN
Chairperson, PBAC
Public Attorney V
Regional Public Attorney
PAO-NCR

ATTY. RONALD JEROME P. NIEVES
Vice-Chairperson, PBAC
Public Attorney IV
Officer-In-Charge
Legal Research Service

Acceded By: (The TWG)

MS. ALMA E. DUMAGO-LATOSA
Head, Technical Working Group (TWG)
Director II
Financial Planning and Management Service

MR. THOR ARTHUR B. AVILLA
Member, Technical Working Group (TWG)
Administrative Officer V
Human Resource Management Service
Administrative Service

ATTY. ALEM-EMAN CHISUM L. ABEYA
Public Attorney III
Member, PBAC
Executive Support Staff

ON OFFICIAL BUSINESS
ATTY. RIGEL A. SALVADOR
Public Attorney IV
Member, PBAC
Officer-In-Charge
Field Operations and Statistics Service

DIR. MARILYN S. BOONGALING
Director II
PAO-Administrative Service

Approved:
For and by the authority
Of the Chief Public Attorney

SILVESTRE A. MOSING
Deputy Chief Public Attorney

MR. MICHAEL M. MENDOZA
Member, Technical Working Group (TWG)
Administrative Assistant III
Cash Section
Administrative Service

Prepared By: (The Secretariat)

ATTY. MIGUEL NARCISO A. ILAGAN
Head, PBAC Secretariat
Public Attorney III
Executive Support Staff

ENGR. ANGELA M. MARAMAG-PRADO
Member, PBAC Secretariat
Computer Programmer I
General Services Division
Administrative Service

MS. FILIPINA Y. ESPIRITU
Member, PBAC Secretariat
Librarian III
Legal Research Service

MR. JULIUS DONIVAN F. BARSANA
Member, PBAC Secretariat
Planning Officer I
Field Operations and Statistics Service

MR. ANDRIAN H. MARASIGAN
Member, PBAC Secretariat
Administrative Officer II
Supply Section, Administrative Service

Republic of the Philippines
PUBLIC ATTORNEY'S OFFICE
Tanggapan ng Manananggol Pambayan
Kagawaran ng Katarungan
DOJ Agencies Bldg, NIA Road corner East Avenue, 1104 Quezon City
Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

Trans. No. 2023-04-054

April 13, 2023

ATTY. MARLON E. BUAN
Chairperson – PAO-Bids and Awards Committee
Regional Public Attorney
PAO-NCR

Sir:

Attached herewith are the approved Purchase Requests needed by **PAO-Central Office (Supply Section, for distribution):**

No.	PR No.	Item Description	Quantity	Unit	Unit Price	Total Amount
1	336-04-2023	Copy Paper (Legal size, 8.5" x 13", 80 gsm)	4,000	reams	230.00	920,000.00

TOTAL: **920,000.00**

Prepared by:

DENVER CHRISTIAN LACANILAO
Administrative Aide IV

PUBLIC ATTORNEY'S OFFICE
BAC S
RECEIVED
APR 13 2023
REC'D BY: TIME:

Certified Correct by:

CARMELA L. FLORENDO
OIC-Supply Section

Noted by:

ATTY. DEMITEER U. HUERTA
Public Attorney IV/OIC
Administrative Service

PURCHASE REQUEST

Entity Name: **PUBLIC ATTORNEY'S OFFICE** **Fund Cluster:** _01________________

Office/Section : **Supply Section**	**PR No.:** 336-04-2023. **Responsibility Center Code :** __________	**Date: 04/12/2023**			
Stock/ Property No.	**Unit**	**Item Description**	**Quantity**	**Unit Cost**	**Total Cost**
	reams	Copy Paper, Long (8.5"x13")	4000	230.00	920,000.00
		(80gsm)			-
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					920,000.00

For distribution to PAO Offices

PUBLIC ATTORNEY'S OFFICE FPMS RECEIVED APR 12 2023 REC'D BY: 4:50

	Requested by:	Approved by:
Signature :		
Printed Name :	Atty. Demiteer U. Huerta	Atty. Silvestre A. Mosing
Designation :	PAIV/ OIC-Administrative Service	Deputy Chief Public Attorney

PUBLIC ATTORNEY'S OFFICE EXECUTIVE SERVICE RECEIVED APR 12 2023 REC'D BY: TIME: 2:45

Republic of the Philippines

PUBLIC ATTORNEY'S OFFICE

Tanggapan ng Manananggol Pambayan

Kagawaran ng Katarungan

DOJ Agencies Building, NIA Road corner East Avenue, 1104 Quezon City

Bids and Awards Committee

TERMS OF REFERENCE (TOR)

PROCUREMENT OF
COPY PAPER (Legal, 8.5" X 13", 80 gsm)

(PURCHASE REQUEST NO. 336-04-2023)

1. **Approved Budget for the Contract**

   The bidder shall bid for the items described in this Terms of Reference, which shall not exceed the Approved Budget for the Contract in the amount of **NINE HUNDRED TWENTY THOUSAND PESOS (Php 920,000.00)**, inclusive of all taxes applicable and bank and government charges payable.

2. **Specifications:**

COPY PAPER (LEGAL, 8.5" X 13", 80gsm)			
APPROVED BUDGET FOR THE CONTRACT **(Php 920,000.00)** **Delivery:** **15 days from the issuance of the Notice to Proceed** **Payment terms:** **Immediately after the issuance of inspection and acceptance report for the complete delivery of goods.**			
ITEM	**SPECIFICATIONS**	**QUANTITY**	**DELIVERY SCHEDULE** (After issuance of Notice to Proceed)
COPY PAPER	- LEGAL SIZE (8.5" X 13") - 80 gsm	4,000 reams	**15 calendar days**

April 13, 2023

TECHNICAL WORKING GROUP:

Head:

ALMA E. DUMAGO – LATOSA
Director II
Financial Planning and Management Service

Members:

ORIGINAL SIGNED

THOR ARTHUR B. AVILLA
Administrative Officer V
Human Resource Management and Development Division
Administrative Service

MICHAEL M. MENDOZA
Administrative Assistant III
Cash Section
Administrative Service

Republic of the Philippines
PUBLIC ATTORNEY'S OFFICE
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Kagawaran ng Katarungan
DOJ Agencies Building, NIA Road corner East Avenue, 1104 Quezon City
Telephone Nos. 929-90-10 / 929-94-36 ; Fax No. 927-68-10

13 April 2023

DR. PERSIDA V. RUEDA-ACOSTA, DSD
Chief Public Attorney
Public Attorney's Office
East Ave., Cor. NIA Road
Diliman, Quezon City

THRU: **PAO- BIDS AND AWARD COMMITTEE**

Re: **REQUEST FOR IMMEDIATE PROCUREMENT OF 4,000 REAMS OF COPY PAPER (8.5" x 13",80gsm) FOR PAO-CENTRAL OFFICE**

Dear Chief,

The PAO-Central Office is in urgent need of the procurement of 4,000 reams of copy paper (8.5" x 13", 80gsm) considering the depleting supply in view of the immediate need for the cases handled by the PAO-Central Office, particularly in handling the voluminous paper requirements of Dengvaxia cases such as the preparation and filing of complaints as well as the reproduction of filed cases for the purpose of serving summons to the defendants.

To guarantee the restoration and continuous function of the vital public service of the PAO-Central Office for its cases, the immediate procurement of the copy papers is required.

Thank you very much. Hoping for your kind consideration of the matter.

CARMELA FLORENDO
OIC-Supply Section
Administrative Service

Noted by:

ATTY. DEMITEER U. HUERTA
PA IV/ OIC-Administrative Service

Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE
PHILIPPINE GOVERNMENT ELECTRONIC PROCUREMENT SYSTEM

Certificate of Non-Availability of Stocks
(CNAS)

As of Wednesday, April 12, 2023

Total No. of Items: 187

Product Code	Product Description	UOM	Price	Earliest Estimated Date of Availability
13111203-AC-F01	ACETATE	ROLL	969.88	31 May 2023
47131812-AF-A01	AIR FRESHENER	Can	81.64	14 May 2023
12191601-AL-E04	ALCOHOL, Ethyl, 500ml	bottle	47.85	14 May 2023
12191601-AL-E03	ALCOHOL, ethyl, 68%-72%, 1 Gallon	Gallon	330.55	15 May 2023
26111702-BT-A01	BATTERY, dry cell, AAA	Pack	18.34	30 June 2023
26111702-BT-A02	BATTERY, dry Cell, size AA	Pack	20.49	30 June 2023
26111702-BT-A03	BATTERY, dry Cell, size D	Pack	96.20	30 June 2023
47131604-BR-S01	BROOM, soft (tambo)	Piece	127.92	15 July 2023
47131604-BR-T01	BROOM, stick (ting-ting)	Piece	22.78	15 July 2023
44101807-CA-C01	CALCULATOR, compact	Unit	266.24	30 June 2023
47131829-TB-C01	CLEANER, toilet and urinal	Bottle	41.60	30 June 2023
47131805-CL-P01	CLEANSER, scouring powder	Can	23.92	30 June 2023
60121413-CB-P01	CLEARBOOK, 20 transparent pockets, A4	Piece	32.91	31 May 2023
60121413-CB-P02	CLEARBOOK, 20 transparent pockets, legal	Piece	36.36	31 May 2023
44122105-BF-C01	CLIP, backfold, 19mm	Box	8.72	31 May 2023
44122105-BF-C02	CLIP, backfold, 25mm	Box	14.75	31 May 2023
44122105-BF-C03	CLIP, backfold, 32mm	Box	25.56	31 May 2023
44122105-BF-C04	CLIP, backfold, 50mm	Box	56.04	31 May 2023
14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 241mm	Box	882.55	15 May 2023
14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	Box	1,166.88	15 May 2023

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14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 378mm	Box	1,528.80	15 May 2023
14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm	Box	1,026.48	15 May 2023
14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 241mm	Box	790.40	15 May 2023
14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 378mm	Box	1,508.00	15 May 2023
44121801-CT-R02	CORRECTION TAPE	Piece	11.53	15 July 2023
44111515-DF-B01	DATA FILE BOX	Piece	77.20	15 May 2023
44122011-DF-F01	DATA FOLDER	Piece	68.64	17 April 2023
44103202-DS-M01	DATING AND STAMPING MACHINE	Piece	469.78	
43211507-DSK001	DESKTOP FOR BASIC USERS	Unit	24,793.60	30 June 2023
43211507-DSK002	DESKTOP FOR MID-RANGE USERS	Unit	42,390.40	30 June 2023
47131811-DE-P03	DETERGENT POWDER, all-purpose, 1kg	POUCH	54.08	30 June 2023
52161535-DV-R01	DIGITAL VOICE RECORDER	Unit	7,339.16	30 June 2023
47131803-DS-A01	DISINFECTANT SPRAY, aerosol, 400g (min)	Can	139.89	
47131601-DU-P01	DUST PAN, non-rigid plastic	Piece	27.64	15 July 2023
40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	Unit	1,222.00	
40101604-EF-G01	ELECTRIC FAN, industrial, ground type	Unit	1,109.68	30 June 2023
40101604-EF-S01	ELECTRIC FAN, stand type	Unit	856.86	
44121506-EN-D01	ENVELOPE, Documentary, A4	Box	764.40	30 June 2023
44121506-EN-D02	ENVELOPE, Documentary, Legal	BOX	980.72	30 June 2023
44121506-EN-X01	ENVELOPE, expanding, kraft, legal	Box	738.40	30 June 2023
44121506-EN-X02	ENVELOPE, expanding, plastic	Piece	30.49	15 July 2023
44121506-EN-M02	ENVELOPE, Mailing, White	Box	432.52	30 June 2023
44121504-EN-W02	ENVELOPE, mailing, with window	Box	488.80	30 June 2023
60121534-ER-P01	ERASER, plastic/rubber	Piece	4.47	15 July 2023
43201827-HD-X02	EXTERNAL HARD DRIVE, 1 TB	Unit	2,792.40	15 July 2023
44111515-FO-X01	FILE ORGANIZER, expanding, plastic, 12 pockets	Piece	85.20	15 July 2023
44122018-FT-D01	FILE TAB DIVIDER, bristol board, for A4	SET	11.13	15 May 2023
44122018-FT-D02	FILE TAB DIVIDER, legal	Set	14.23	17 April 2023
46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	Unit	1,144.00	15 July 2023

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46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	Unit	5,613.25	15 July 2023
43202010-FD-U01	FLASH DRIVE, 16 GB Capacity	Piece	166.40	15 July 2023
47131802-FW-P02	FLOOR WAX, paste type, red	Can	309.76	15 August 2023
44122011-FO-T03	FOLDER with Tab, A4	Pack	289.12	17 April 2023
44122011-FO-T04	FOLDER with Tab, Legal	Pack	333.26	17 April 2023
44122011-FO-F02	FOLDER, fancy, with slide, legal	Bundle	286.52	15 May 2023
44122011-FO-L02	FOLDER, L-type, plastic, legal	Pack	238.57	15 July 2023
44122027-FO-P01	FOLDER, pressboard	Box	952.64	17 April 2023
55101524-RA-H01	HANDBOOK (RA 9184), 8th edition	Book	37.21	30 June 2023
44103103-HP-B51	HP Toner CF280XC	Cart	8,359.52	15 July 2023
44122008-IT-T01	INDEX TAB	Box	63.11	15 July 2023
44103105-HP-B42	INK CART, HP CZ121A (HP685A), Black	Cart	312.00	30 June 2023
44103105-HP-C33	INK CART, HP CZ122A (HP685A), Cyan	Cart	256.88	30 June 2023
44103105-HP-M33	INK CART, HP CZ123A (HP685A), Magenta	Cart	256.88	30 June 2023
44103105-HP-Y33	INK CART, HP CZ124A (HP685A), Yellow	Cart	256.88	30 June 2023
44103105-CA-C02	Ink Cartridge, Canon CL-811, Colored	Cart	1,178.32	30 June 2023
44103105-CA-B02	Ink Cartridge, Canon PG-810, Black	Cart	892.32	30 June 2023
44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), BLACK	Cart	231.90	14 April 2023
44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), CYAN	Cart	242.20	14 April 2023
44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), MAGENTA	Cart	242.20	
44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), YELLOW	Cart	242.20	14 April 2023
44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), TRI-COLOR	Cart	1,048.32	30 June 2023
44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), TRI-COLOR	Cart	1,066.00	17 April 2023
44103105-HP-B49	Ink Cartridge, HP CH565A (HP82) Black	Cart	935.00	30 June 2023
44103105-HP-C49	Ink Cartridge, HP CH566A (HP82) Cyan	Cart	740.00	30 June 2023
44103105-HX-Y43	INK CARTRIDGE, HP CN048AA (HP951XL) YELLOW	Cart	1,517.36	17 April 2023
44103105-HP-T36	INK CARTRIDGE, HP CN693AA (HP704) TRI-COLOR	Cart	419.12	14 April 2023
44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP678) BLACK	Cart	404.56	17 April 2023
44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680) TRI-COLOR	Cart	424.32	14 April 2023

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44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680) BLACK	Cart	424.32	14 April 2023
44103105-HX-C48	INK CARTRIDGE, HP L0S63AA (HP955XL) CYAN ORIGINAL	Cart	1,339.52	17 April 2023
44103105-HX-M48	INK CARTRIDGE, HP L0S66AA (HP955XL) MAGENTA	Cart	1,339.52	17 April 2023
44103105-HX-Y48	INK CARTRIDGE, HP L0S69AA (HP955XL) YELLOW	Cart	1,339.52	15 May 2023
44103105-HX-B48	INK CARTRIDGE, HP L0S72AA (HP955XL) BLACK ORIGINAL	Cart	1,817.92	30 June 2023
10191509-IN-A01	INSECTICIDE, aerosol type	Can	139.36	30 April 2023
43211503-LAP002	LAPTOP, LIGHTWEIGHT	unit	46,800.00	Item is no longer orderable.
39101628-LB-L01	LIGHT EMITTING DIODE (LED), Light Bulb	Piece	75.61	15 July 2023
39101628-LT-L01	LINEAR TUBE, Light Emitting Diode (LED), 18 watts	Piece	205.82	15 July 2023
53131626-HS-S01	LIQUID HAND SANITIZER, 500mL	Bottle	80.85	15 May 2023
73101612-HS-L01	LIQUID HAND SOAP, 500mL	Bottle	42.95	15 May 2023
14111609-LL-C01	LOOSELEAF COVER, legal	Bundle	794.96	30 June 2023
44111515-MF-B02	MAGAZINE FILE BOX, large	Piece	41.60	17 April 2023
44121716-MA-F01	MARKER, fluorescent	Set	36.66	30 June 2023
44121708-MP-B01	MARKER, permanent, felt tip, bullet type, BLACK	Piece	8.27	30 June 2023
44121708-MW-B01	MARKER, whiteboard, felt tip, bullet type, Black	Piece	9.65	30 June 2023
44121708-MW-B02	MARKER, whiteboard, felt tip, bullet type, Blue	Piece	9.65	30 June 2023
44121708-MW-B03	MARKER, whiteboard, felt tip, bullet type, Red	Piece	9.65	30 June 2023
56101504-CM-B01	MONOBLOC CHAIR, beige	Piece	347.41	15 June 2023
56101504-CM-W01	MONOBLOC CHAIR, white	Piece	344.92	15 June 2023
56101519-TM-S02	MONOBLOC TABLE, beige	Unit	1,248.00	15 July 2023
56101519-TM-S01	MONOBLOC TABLE, white	Unit	1,248.00	15 July 2023
47131613-MP-H02	MOPHANDLE, heavy duty, screw type	Piece	124.80	15 July 2023
47131619-MP-R01	MOPHEAD, made of rayon	Piece	122.51	15 July 2023
43211708-MO-O01	MOUSE, OPTICAL	Unit	149.76	30 June 2023
45111609-MM-P01	MULTIMEDIA PROJECTOR, 4000 min	Unit	16,588.00	30 June 2023
14111514-NP-S03	NOTE PAD, stick on, 3" x 3"	PAD	52.00	30 June 2023
14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	PAD	37.06	30 June 2023
14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	PAD	59.28	30 June 2023

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14111514-NB-S01	NOTEBOOK, stenographer	Piece	12.04	15 May 2023
14111531-PP-R01	PAD PAPER, ruled	PAD	21.53	15 May 2023
44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	Box	8.82	30 June 2023
44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, 50mm	Box	13.78	30 June 2023
44101603-PS-M01	PAPER SHREDDER	Unit	5,699.20	15 August 2023
44101601-PT-M01	PAPER TRIMMER / CUTTING MACHINE, table top	Unit	9,297.60	15 July 2023
14111507-PP-C02	PAPER, Multi-Purpose, 70gsm (min.), Legal	Ream	158.91	
14111507-PP-C01	PAPER, Multi-Purpose, A4	REAM	137.74	15 May 2023
14111507-PP-M02	PAPER, MULTICOPY, 80gsm (-3%), Legal 216mm x 330mm	REAM	189.18	06 June 2023
14111503-PA-P01	PAPER, parchment	Box	98.05	15 May 2023
44121706-PE-L01	PENCIL, lead, with eraser	Box	20.79	30 June 2023
55121905-PH-F01	PHILIPPINE NATIONAL FLAG	Piece	284.84	15 August 2023
43212102-PR-D01	PRINTER, impact, dot matrix, 9 pins	Unit	10,189.92	30 June 2023
43212105-PR-L01	PRINTER, Laser, Monochrome	Unit	2,636.89	30 June 2023
44101602-PU-P01	PUNCHER, paper, heavy duty	Piece	150.80	30 April 2023
47131501-RG-C01	RAGS, all cotton	Bundle	53.14	15 July 2023
14111531-RE-B01	RECORD BOOK, 300 pages	BOOK	62.40	15 May 2023
14111531-RE-B02	RECORD BOOK, 500 pages	BOOK	104.00	15 May 2023
44103112-EP-R05	RIBBON CART, EPSON C13S015516 (#8750), Black	Cart	77.43	15 May 2023
44103112-EP-R13	RIBBON CART, EPSON C13S015632, Black	Cart	77.94	15 May 2023
44103112-EP-R07	RIBBON CARTRIDGE, EPSON C13S015531 (S015086)	Cart	818.48	15 May 2023
44122037-RB-P10	RING BINDER, 32mm	Bundle	274.23	15 July 2023
44121618-SS-S01	SCISSORS, symmetrical / assymetrical	Pair	33.37	30 June 2023
47131602-SC-N01	SCOURING PAD	Pack	57.93	15 July 2023
60121524-SP-G01	SIGN PEN, black	Piece	22.20	15 May 2023
60121524-SP-G02	SIGN PEN, blue	Piece	22.20	15 May 2023
60121524-SP-G03	SIGN PEN, red	Piece	22.20	15 May 2023
12171703-SI-P01	STAMP PAD INK, purple or violet	Bottle	28.91	30 June 2023
44121905-SP-F01	STAMP PAD, felt	Piece	39.92	30 June 2023

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44121613-SR-P01	STAPLE REMOVER, plier-type	Piece	27.87	15 July 2023
31151804-SW-H01	STAPLE WIRE, for heavy duty staplers (23/13)	Box	22.55	15 July 2023
31151804-SW-S01	STAPLE WIRE, standard	Box	23.76	15 July 2023
44121615-ST-B01	STAPLER, Binder Type, Heavy Duty	Unit	888.16	15 July 2023
44121615-ST-S01	STAPLER, standard type	Piece	145.60	15 August 2023
42131713-SM-M06	SURGICAL MASK, 3 ply	Piece	1.55	30 June 2023
44121605-TD-T01	TAPE DISPENSER, Table Top, for 24mm width tape	Unit	72.80	15 July 2023
31201502-TA-E01	TAPE, electrical	Roll	19.45	30 June 2023
31201503-TA-M01	TAPE, masking, 24mm	Roll	61.88	30 June 2023
31201503-TA-M02	TAPE, MASKING, 48mm	Roll	121.16	30 June 2023
31201517-TA-P01	TAPE, packaging, 48mm	Roll	22.36	30 June 2023
31201512-TA-T01	TAPE, transparent, 24mm	Roll	11.18	30 June 2023
31201512-TA-T02	TAPE, transparent, 48mm	Roll	22.57	30 June 2023
14111704-TT-P02	TOILET TISSUE PAPER, 2-ply, 100% recycled	Pack	86.32	15 May 2023
14111704-TT-P04	TOILET TISSUE PAPER, Interfolded Paper Towel	Pack	33.80	15 May 2023
44103103-BR-B03	TONER CART, BROTHER TN-2025, Black	Cart	2,685.28	15 July 2023
44103103-BR-B09	TONER CART, BROTHER TN-3320, Black	Cart	3,567.20	15 July 2023
44103103-BR-B11	TONER CART, BROTHER TN-3350, Black	Cart	5,002.40	15 July 2023
44103103-BR-B15	TONER CART, BROTHER TN-3478, Black	Cart	5,575.44	15 July 2023
44103103-HP-B12	TONER CART, HP CB435A, Black	Cart	3,099.20	15 July 2023
44103103-HP-B21	TONER CART, HP CE278A, Black	Cart	3,741.92	15 July 2023
44103103-HP-B22	TONER CART, HP CE285A (HP85A), Black	Cart	3,242.72	15 July 2023
44103103-HP-C23	TONER CART, HP CE311A, Cyan	Cart	2,610.40	15 July 2023
44103103-HP-Y23	TONER CART, HP CE312A, Yellow	Cart	2,610.40	15 July 2023
44103103-HP-M23	TONER CART, HP CE313A, Magenta	Cart	2,610.40	15 July 2023
44103103-HP-B25	TONER CART, HP CE390A, Black	Cart	7,872.80	15 July 2023
44103103-HP-B27	TONER CART, HP CE410A, (HP305), Black	Cart	3,837.60	15 July 2023
44103103-HP-Y27	TONER CART, HP CE412A, (HP305), Yellow	Cart	5,460.00	15 July 2023
44103103-HP-M27	TONER CART, HP CE413A, (HP305), Magenta	Cart	6,011.20	15 July 2023

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44103103-HP-B28	TONER CART, HP CE505A, Black	Cart	4,050.80	15 July 2023
44103103-HP-B34	TONER CART, HP Q2612A, Black	Cart	3,744.00	15 July 2023
44103109-BR-D06	Toner Cartridge, Brother DR-451CL, High Yield 3000	Cart	6,760.00	15 July 2023
44103103-BR-B16	Toner Cartridge, Brother TN-456 Black, High Yield	Cart	4,564.56	15 July 2023
44103103-BR-C03	Toner Cartridge, Brother TN-456 Cyan, High Yield	Cart	7,716.80	15 July 2023
44103103-BR-M03	Toner Cartridge, Brother TN-456 Magenta, High	Cart	7,716.80	15 July 2023
44103103-BR-Y03	Toner Cartridge, Brother TN-456 Yellow, High Yield	Cart	7,716.80	15 July 2023
44103103-HP-B52	Toner Cartridge, HP CF217A (HP17A) Black LaserJet	Cart	2,878.72	15 July 2023
44103103-HP-B53	Toner Cartridge, HP CF226A (HP26A) Black LaserJet	Cart	5,246.80	15 July 2023
44103103-HP-B55	Toner Cartridge, HP CF280A, LaserJet Pro M401/M425	Cart	4,690.40	15 July 2023
44103103-HP-B56	Toner Cartridge, HP CF281A (HP81A) Black LaserJet	Cart	7,800.00	15 July 2023
44103103-HP-B57	Toner Cartridge, HP CF283A (HP83A) LaserJet Black	Cart	3,034.72	15 July 2023
44103103-HP-B58	Toner Cartridge, HP CF287A (HP87) Black	Cart	9,828.00	15 July 2023
44103103-HP-B61	Toner Cartridge, HP CF360A (HP508A) Black LaserJet	Cart	7,030.40	15 July 2023
44103103-HP-C61	Toner Cartridge, HP CF361A (HP508A) Cyan LaserJet	Cart	8,814.00	15 July 2023
44103103-HP-Y61	Toner Cartridge, HP CF362A (HP508A) Yellow	Cart	8,814.00	15 July 2023
44103103-HP-M61	Toner Cartridge, HP CF363A (HP508A) Magenta	Cart	8,814.00	15 July 2023
44103103-HP-B63	Toner Cartridge, HP CF410A (HP410A) black	Cart	3,900.00	15 July 2023
47121701-TB-P04	TRASHBAG	Pack	144.04	15 July 2023
31151507-TW-P01	TWINE, plastic	Roll	66.62	15 July 2023
47121702-WB-P01	WASTEBASKET, non-rigid plastic	Piece	31.91	15 July 2023
60121124-WR-P01	WRAPPING PAPER, kraft	Pack	161.20	15 May 2023

**This certificate is valid within fifteen (15) days upon the date of issuance; Items indicated above are currently not available from the Procurement Service and agency may procure thru other sources in accordance with 2016 Revised IRR of RA 9184.*

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